

Teaching Assistant – Job Specification

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|  | ESSENTIAL | DESIRABLE |
| **QUALIFICATIONS/TRAINING**   |  |  | | --- | --- | | Evidenced in:  - application form |  | | Relevant TA (or higher) qualification  GCSE maths/English at grade C or above (or equivalent). | Evidence of ongoing CPD, including training related safeguarding.  Training in TA interventions (e.g. Catch-up Numeracy, phonics, etc.) |
| **EXPERIENCE**  Evidenced in:  - letter of application  - interview  - portfolio/presentation | Experience of working with children in an appropriate setting (e.g. school, play group, nursery, Children’s Centre, etc.). | Experience of working as a TA in a school, either KS1 or KS2. |
| **PROFESSIONAL KNOWLEDGE, UNDERSTANDING & SKILLS**  Evidenced in:  - letter of application  - interview | Ability to communicate clearly both orally and in writing.  Approachable, accessible and flexible.  Ability to work effectively under pressure and prioritise.  Works effectively in a team and individually.  Can meet deadlines.  Shows initiative.  Understanding of the importance of confidentiality. | Knowledge of how to use ICT to support teaching and learning. |
| **ASSESSMENT & MONITORING**  Evidenced in:  - lesson observation  - interview | Ability to work with teachers to support marking and feedback. | Some practical knowledge of assessment in school settings. |
| **QUALITIES**  Evidenced in:  - letter of application  - interview  - reference | Brings personal interests and enthusiasm to the school community.  Energy and enthusiasm! Has a positive ‘can-do’ approach.  Willingness to support the school’s distinctively Christian values. | A sense of humour! |

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